

Minutes of the **Licensing**
of the **Test Valley Borough Council**
held virtually by Microsoft Teams
on 16 July 2020 at 5.30 pm

Attendance:

Councillor G Bailey
(Chairman)

Councillor N Matthews
(Vice-Chairman)

Councillor I Andersen
Councillor T Burley
Councillor J Burnage
Councillor C Donnelly
Councillor A Dowden
Councillor D Drew

Councillor A Johnston
Councillor L Lashbrook
Councillor P Lashbrook
Councillor R Meyer
Councillor J Parker
Councillor R Rowles

Apologies for absence were received from Councillor N Daas

119 **Minutes of the meeting held on 12 March 2020**

Resolved:

That the minutes of the meeting held on 12 March 2020 be confirmed and signed as a correct record.

120 **Reporting of Urgent Decisions**

The Licensing Manager advised Members that due to the Coronavirus Pandemic, on 30 March 2020 an urgent decision had been taken by the Chief Executive and the Leader, in line with the Council's scheme of delegated powers.

The Head of Legal and Democratic Services was authorised, until further notice, to issue vehicle licences without the compulsory taxi compliance test. For the period in which compliance tests are practicable, the need for a compliance certificate would be replaced by a declaration by the applicant that the vehicle complied and would continue to comply with the criteria that would otherwise be verified by a compliance check. Applicants were reminded that a false or inaccurate declaration could result in a licence being refused, revoked or suspended.

Licenses issued under this regime would be for a limited period of three months, after which they would either need to be renewed using the same procedure or be subject to a compliance test, if tests had recommenced.

The Licensing Manager advised that since the urgent decision, vehicle inspections had recommenced.

Resolved:

That the Licensing Committee noted the urgent decision set out in the annex to the report which was taken by the Chief Executive in consultation with the Leader during the period of national emergency presented by the Coronavirus pandemic.

121

Licensing Sub-Committee Membership

Resolved:

That the membership of the Licensing Sub-Committee be comprised of three members drawn from the Licensing Committee, subject to members having undergone appropriate training. Those members would be selected in strict alphabetical order, save when it transpires that a member has an interest as defined in the Members' Code of Conduct or the member was a member for or lives within the ward within which an application premises is situated. In the event of a member selected becoming unavailable to attend a hearing, then the Head of Legal and Democratic Services would select a replacement in accordance with the above arrangements. Where possible, those members would be selected on a basis that they will not all be from the same political party or group.

122

Scheme of Delegations to Officers

Resolved:

That the Scheme of Delegations to Officers, annexed to the report to Annual Council, in so far as it applies to the powers and duties of the Licensing Committee, be approved.

(The meeting terminated at 5.45 pm)